



2017 APWA Statewide Conference Exhibitor and Sponsorship Registration

Hilton Tucson El Conquistador, August 2-4, 2017

Visit Conference Website at

<https://azapwaconference.com/>

THIS FORM MUST BE SUBMITTED REGARDLESS OF PAYMENT METHOD

To: Arizona Chapter APWA, PO Box 72720, Phoenix, Arizona 85050

Booth No. Selected on
Website

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To Register as an Exhibitor and/or Sponsor, complete the following 8 steps.

- Exhibitor Set-up: Wednesday, August 2nd between 1:00 PM and 5:00 PM
- Exhibitor Show Hours: Wednesday, August 2nd from 5:00 PM-7:30PM; Thursday, August 3rd from 7:30 AM-5:00 PM; and Friday, August 4th from 7:30 AM-11:30 AM
- Exhibitor Breakdown: Friday, August 4th from 11:30 AM-1:30 PM
- Questions Contact: Christy Sipos, Civiltec Engineering, Inc., csipos@civiltec.com, (602) 570-4150 or Scott Kirchhofer, Achen-Gardner Construction, skirchhofer@achen.com, (480) 296-5933

STEP 1:

Select your exhibit booth from the conference website (<https://azapwaconference.com/>) **online map** (regardless of your payment method) **AND** send a copy of your Certificate of Insurance (\$1M individual/\$2M aggregate) naming APWA and The Hilton El Conquistador Hotel as certificate holders to the address in Step 8. Booth selection becomes final upon receipt of completed forms, certificate(s) of insurance, and payment. Exhibitor space includes a carpeted free-standing display area with skirted table (6 foot), two chairs, and trash receptacle. NOTE: Electricity is NOT included. Electrical information will be in your show package sent out in July.

STEP 2: Sponsorship Options

Select your Sponsorship Package from below and insert the appropriate fee in Step 8.

Packages and Benefits	Platinum Sponsor \$2,500	Gold Sponsor \$1,800	Opening Reception (Exclusive) Sponsor \$2,500	Fun Night (Exclusive) Sponsor \$2,500	Continental Breakfast and Break Sponsor \$700	Awards Lunch Sponsor \$500	Public Agency Sponsor \$200
8x10 Booth and 3 Full Conference Registrations	<input checked="" type="checkbox"/>						
8x10 Booth and 2 Full Conference Registrations		<input checked="" type="checkbox"/>					
3.5" Wide x 4" High Ad included in Conference Program (300 DPI)	<input checked="" type="checkbox"/>						
Company Representative(s) Participation at Event (RSVP attendees for food count)			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Company Logo on Conference Entrance Sign, on Conference Website, and in Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Company Name on Conference Entrance Sign, on Conference Website, and in Program					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Logo & Acknowledgement at Awards Luncheon Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	
Company Logo Displayed at Event			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Company Name Displayed at All Breakfasts and Food Breaks					<input checked="" type="checkbox"/>		
Click Each Sponsorship Package Selected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Company logo (300 DPI, 2" x 2" minimum in JPG, TIFF, or EPS file format) must be emailed to Sheila@gettingitdone.org by June 30 to be included in the printed program.

**Public Agency Sponsorship covers one Full Conference Registration for a Public Agency Employee. Public Agency employees will receive scholarships in the order applications are received, as long as funding is available.



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STEP 3: Exhibitor Only Option

All booths are 8x10 and include 2 full conference registrations for \$1,300. **Booths registered by February 28, 2017 receive a \$200 discount, \$1,100.** (Late Registration: Booths registered after July 1, 2017 will be \$1,500.)

STEP 4: Contact Information and Registration

Enter company contact information and full conference attendees included with sponsorship or exhibitor package selected. Additional attendee registration, please complete the individual registration form.

Company Name: _____	APWA Member #: _____
Street Address: _____	
City: _____	State: _____ Zip: _____
Booth/Sponsor Contact: _____ Phone: _____	

Conference Attendees	Name	Title	Email	Special Dietary Request
Exhibitor #1:				
Exhibitor #2:				
Exhibitor #3: <i>(Platinum Only)</i>				

STEP 5: Special Exhibitor Needs (Vehicles, Equipment, etc.)

Briefly describe any special requirements including the size and type of display for layout and placement purposes. Exhibitors intending to display vehicles or equipment must ensure the equipment has no more than ¼ tank of fuel when on display at the event. Attach a diagram with approximate display dimensions and type of equipment. Provide a description of the vehicle or equipment including, height, width, and length.

 Vehicle/Equipment

 Special Needs

Description: _____

STEP 6: Grand Prize/Door Prize/Other Donations

Indicate the amount of your donation. Items must be delivered to APWA by July 19, 2017. **Donations are tax deductible.** Attach a statement of prize valuation for items without value amounts printed on the item.

 \$700 Grand Prize Donation

 \$50 Door Prize Gift Certificate (can send specific gift card or donate \$50 increment for APWA to purchase)

 Other _____



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STEP 7: Data Order Form and List Usage Policy

NOTE: Form must be signed and returned to receive the data files.

A complete list of conference attendees is available as part of your exhibitor registration. Data to be provided in Microsoft Office Excel 97-2003 format and shall be sent within 14 working days following the event. Data will consist of two files: Attendee file name and Exhibitor file name. Files include name, title, company, and address. Files do not include phone, fax or email addresses. Attendee mailing lists are provided on a one-time-use basis. The list must be used exclusively for the purpose stated; may not be reproduced, reused, or given to anyone else for their use without explicit permission from APWA. It is not available for use to promote political causes, solicit donations, recruit employees or contravene policies of the APWA.

Send Data to the Following Email: _____

Signature: _____ Date: _____

STEP 8: Payment Section

Pay online, by check, or credit card form below by July 14, 2017.

Cancellations Deadline is June 30, 2017 for a 50% refund. No refunds are made for any cancellations made on or after June 30, 2017. Cancellation notices must be made by contacting Sheila@gettingitdone.org

Step 2: Sponsor Option Total: \$

Step 3: Exhibitor Only Total: \$

Step 6: Grand Prize/Door Prize/Other Donations Total: \$

Total Due: \$

Donations are tax deductible.

Payment Form

Paid Online at <https://azapwaconference.com/>

CHECK (Payable to **APWA Arizona**)

Credit Card

Visa MasterCard Amex

Card Number: _____ Billing Zip Code: _____ Expiration Date: _____ CSV: _____

Signature: _____ Amount Paid \$ _____

Send Form and Payment (if applicable) Via Email sheila@gettingitdone.org; Fax No. 602-532-7865; or Mail:

APWA Arizona
PO Box 72720
Phoenix, AZ 85050